



## **Newdale Nursery Attendance Policy**

At an early age, continuity and consistency are important contributing factors to a child's well-being and progress. Although not a statutory requirement, at Newdale Nursery we believe good attendance is essential for children to take full advantage of the development and learning opportunities available to them in their early years. Through regular attendance children build up the secure attachments they need for healthy development. A regular routine supports children to feel settled and secure.

### **Our Aim is to:**

Promote good attendance and set good habits in preparation for school. We recognise that sometimes families may need extra support with attendance, therefore effective communication is essential between you and your child's key person. The nursery setting will work alongside you to support your child's good attendance and punctuality. Where a child's attendance is not improving, the setting will discuss with you the options available for support, for example, implementing good bedtime routines, supporting you with healthy eating, referrals to early help or relevant support agencies.

**Children should be at their setting on time for the days and hours they attend unless the reason for their absence is unavoidable. Parents are to inform the setting of an absence.**

### **Procedure:**

- If your child is sick or will not be attending nursery for any other reason ie; Holiday, Dr's appointment etc please either call into the school office on 01952 397720 or email [Newdale.nursery@taw.org.uk](mailto:Newdale.nursery@taw.org.uk).
- A child with sickness or diarrhoea will need to remain at home for 48 hrs.
- If any medication has been prescribed to your child they are to remain at home for the first 24 hours before attending nursery.
- If your child is absent without an explanation a text from the school office will be sent on the first day of absence.
- If the nursery has had no contact either by text or a phone call, after 24 hrs a member of the nursery staff will phone the parent/guardian.
- The nursery has the right to withdraw a place if persistent absence occurs.