# Accessibility Policy

## including

# Accessibility Plan

***To be read in conjunction with the school SEND information report and Equality Policy.***

**Reviewed: January 2026**
**Next Review: January 2027**

## Reasonable Adjustments and Accessibility Plan – the law

Schools are required to:

- Take reasonable steps to avoid disadvantage caused by a provision, criteria or practice or a physical feature that puts a disabled person at a substantial disadvantage compared to a non-disabled person. This involves removing or avoiding a physical feature, for example steps and lifts.
- Take reasonable steps to provide auxiliary aids/ services.
- Provide information in an accessible format.
- Develop and implement (by allocating appropriate resources) Accessibility Plans which will
  1. Increase disabled pupils' access to the school curriculum
  2. Improve the physical environment
  3. Improve provision of information.

The duty is an anticipatory and continuing one that schools owe to disabled pupils generally, regardless of whether the school knows that a particular pupil is disabled or whether the school currently has disabled pupils. The school will need to plan ahead for the reasonable adjustments that it may need to make, working with the relevant admissions authority as appropriate.

## This policy covers accessibility to –

### 1. The curriculum
### 2. The environment
### 3. Information

## 1. Access to the Curriculum for All:

**Our school**

Our setting offers **all** children the opportunity of engaging with all in-school and extended school activities, irrespective of gender, race, culture or needs linked to learning, medical issues or behaviour. Teachers plan curriculum lessons taking into account the needs of **all** children. Risk assessments to support accessibility may be carried out e.g. for P.E. and visits out of school.

Where practicable, lessons and activities are modified to take account of such needs and in many instances specialist instructors / teachers or the support of other professionals is sought to offer support and expert input, e.g. for swimming or adventurous activities.

## 2. Access to the environment for All:

**Our school**

The schools attached Occupational Therapist and the Local Authority Access Officers originally surveyed our School and Nursery when it was built in 2002. It met and continues to meet all regulations around accessibility.

We have ensured that provision for wheelchair access, signage and access for the visually impaired, provision for the hearing impaired and access for children of reduced stature are within Local Authority guidelines.

We review our access needs regularly and update when required, with appropriate feedback to inform practice and provide appropriate access. The latest full review was by the Local Authority in March 2017. Another external review would only be necessary when/ if the site layout was to change.
The Headteacher and SBM reviewed the full report and carried out internal and external site work on the 13th January 2026.

Examples of actions taken following reviews:

- Regular review and monitoring of disabled blue badge holders registered to use onsite parking
- New external lighting overlooking path and road near nursery and phase 3
- Hedges and bushes trimmed around the site
- Disabled toilet near Ladybugs room and in main corridor monitored regularly to ensure they are clear at all times.
- Regular upgrades of LED lighting across the school

Examples of points noted by SMT & Governors-

- Site clear of debris and any unnecessary items.
- Clear signage around school with brail included.
- Loud regular and evacuation bells in all areas of school at statutory level.
- All emergency exits clear for access.
- Foot stools in KS1 toilets for children with reduced stature.
- All corridors clear.
- Ramps and rails in good condition and at correct height.
- All areas of school accessible without the use of stairs.
- Natural Light adequate.
- All areas of the playground accessible with ramps.
- Floor covering in good condition with no trip hazards.

## Consultation:

Parents / Carers are consulted (as appropriate) in planning how to make our curriculum and environment accessible for **all**. Children are also consulted when looking at inclusion and what works for them.

Consultation with Parents / Carers is both informal, on a daily basis, as well as during formal meetings such as annual reviews of Early Health Care plans (EHCPs), parents' evenings and individual learning review / planning meetings.

## 3. Access to the Information for All:

### Our school:

The school has a legal and moral responsibility under the Equality Act 2010 to provide any of its documents, leaflets, electronic resources etc in an alternative format if required by a disabled user. Examples of alternative formats include providing a document in large print, Braille, printed on coloured paper, a paper copy of an electronic resource or vice versa or an electronic resource in an alternative way e.g. Word document instead of a PDF.

Any requests for alternative formats should be requested through the school office either in person, contacting 01952 387720 or emailing newdale.primary@taw.org.uk

## Requesting access to your personal data

Under data protection legislation, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's educational record, contact the school office.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- a right to seek redress, either through the ICO, or through the courts

If you have a concern or complaint about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at https://ico.org.uk/concerns/

## Review:

**This policy will be reviewed annually**

**Next review January 2027**